



CONSTITUTION

1. NAME

The club shall be called COTSWOLD GYMNASTICS CLUB.

2. PURPOSE AND OBJECT

The main purposes of the club are to:

- i) To offer coaching and competitive opportunities in gymnastics.
- ii) To promote the club within the local community and Gymnastics.
- iii) To ensure a duty of care to all members of the club.
- iv) To provide all its services in a way that is fair to everyone.
- v) To ensure that all current and future members receive fair and equal treatment.

3. MEMBERSHIP

- a) Membership of the club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.
- b) The club may have different classes of membership and subscription on a nondiscriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- c) The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the members

4. MANAGEMENT

The club shall be managed by a committee of not less than seven members to be elected at the annual general meeting (AGM) in each year and who, subject to termination of office by resignation or otherwise shall remain in office until the next AGM. The retiring members of the committee shall be eligible for re-election. In addition, the coaches shall be members of the committee with voting rights.

The committee shall have the power, until the next AGM, to fill any vacancy that may occur or to co-opt for any special purpose any person onto the committee. A co-opted member shall only be entitled to vote if he/she is a club member.

At committee meetings, 3 members shall form a quorum. The presiding chair will have the casting vote in the event of an equality of votes.

5. FINANCE

- a) All surplus income or profits are to be re-invested in the club. No surpluses or assets will be distributed to members or third parties.
- b) An annual subscription for participating members, which will cover the necessary affiliations and club administration, will be fixed at the AGM.
- c) The committee shall have power to determine:
 - i) A reasonable level of fees, having regard to running costs of the club.
 - ii) The dates by which such fees will be payable.
 - iii) The action to be taken in respect of fees remaining unpaid.

6. HONORARY LIFE MEMBERS

The committee shall have power to elect as honorary life members, without the payment of further subscription, any member deemed to have given service to the club, the status to be confirmed at the next AGM. There shall be not more than five life members at any one time.

7. VISITORS

The committee shall have power to elect members of other clubs to use the club facilities as visitors for a period not exceeding one month, and to determine any fee payable. Such visitors shall not be entitled to vote at any meeting.

8. RESIGNATION

A member wishing to leave the club must give a ½ terms notice to the membership secretary in writing, otherwise they will be liable for the next ½ terms fees.

9. DISCIPLINARY MATTERS

All complaints regarding the behaviour of members should be submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 14 days of a complaint being lodged. The Committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 14 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. Such an appeal should be sent in writing to the secretary within 14 days of the decision being notified. The Committee should consider the appeal within 14 days of the Secretary receiving the appeal and their decision on the appeal is final.

10. THE COMMITTEE SHALL HAVE POWER TO TAKE SUCH ACTION AS IT SEES FIT AGAINST ANY MEMBER WHO IS IN BREACH OF THE CONSTITUTION OR DEEMED GUILTY OF INAPPROPRIATE CONDUCT. NO MEMBER MAY BE EXPELLED FROM THE CLUB WITHOUT FIRST HAVING THE OPPORTUNITY OF A PERSONAL HEARING BEFORE THE COMMITTEE. NO PERSON EXPELLED FROM THE CLUB OR WHO OWES MONEY TO THE CLUB MAY BE INTRODUCED AS A VISITOR. ALTERATIONS TO THE CONSTITUTION

The committee shall have the power to alter the constitution, but no such alteration shall take effect until the same has been confirmed at the AGM or a special general meeting convened for the purpose.

11. ANNUAL GENERAL MEETING

A general meeting of the club will be held in every year to deal with the following business;

- a) To approve the minutes of the last AGM.
- b) To receive the chairman's / coaches report of the activities from the previous year.
- c) To consider a statement of the club's accounts to the end of the previous year. This shall be submitted by the Honorary Treasurer and shall account for all income and expenditure and have been duly audited.
- d) To consider and, if approved, adopt any duly made alterations to the constitution.
- e) To appoint committee members from whose number appropriate officers will be appointed.
- f) To appoint an auditor or auditors.
- g) Any other business which the committee wishes to have considered or is raised by members either before or at the meeting.

At the Annual General meeting, 10 members shall form a quorum. The presiding chair will have the casting vote in the event of an equality of votes.

Notice convening the AGM and specifying the matters to be dealt with shall be sent to all members not less than 14 days before the meeting.

12. SPECIAL GENERAL MEETING

A special general meeting may be convened at any time by the committee or shall be convened within 21 days from receipt of written request by not less than five parental representatives specifying the object of the meeting for any of the following purposes:

- a) To consider and, if approved, adopt any duly made alterations to the constitution.
- b) To receive the resignation of the committee or to remove any member or members thereof from office. Any vacancy or vacancies resulting may be filled, or otherwise shall be at the discretion of the committee (see item 4).
- c) To deal with any special matter which the committee may desire to set before the members, or which the members requiring the meeting desire to set before the club.

Notice convening a special general meeting shall be sent to the members not less than 7 days before the meeting and shall specify the matters to be dealt with. No other business may be transacted.

13. DISSOLUTION

A resolution to dissolve the club can only be passed at an AGM or SGM through a majority vote of the membership. In the event of dissolution, any remaining assets shall be given or transferred to a registered CASC, a registered charity or the sport's governing body for use by them in related community sports with similar objectives to those of the Club.

SIGNED

A handwritten signature in cursive script, appearing to read "Sandy Mace".

Chairman, Cotswold Gymnastics Club, 21st February 2014